



## U.S. Data Subject Action Request Form

The information required by this form is necessary to enable Hybrid Promotions, LLC dba Hybrid Apparel ('Hybrid') to process your Data Subject Action Request made in any capacity other than as a customer of our affiliate Junkfood Clothing or a visitor to its website. For those requests click [here](#) and complete Junkfood's customer request form. The information you supply will only be used for the purposes of identifying the personal information you are requesting and for responding to your request and maintaining related records. To protect data subject data privacy and security, for most requests (i.e., other than opt-outs) we will need to verify your identity, and we will not collect personal information we do not already have to do so. Promptly provide us any additional information we request to identify the data subject and, if applicable, verify the authority of an agent. If we are unable to verify identity and authority to the requisite level of certainty, we will deny the request. Do NOT send any sensitive personal information, including social security numbers or copies of government IDs. We are only obligated to process requests of California residents, and "Do Not Sell" requests of Nevada residents.

**Complete this form and send it to us by email at [HRPrivacy@hybridapparel.com](mailto:HRPrivacy@hybridapparel.com).**

### 1. Details of the person requesting the information:

Full Name:

Former Names (if applicable):

Current Address:

Former Address (including dates of change) (if applicable):

Resident of (which US state):

Month and Year of Birth:

E-mail address

Contact Phone Number:

### 2. Are you the Data Subject? (check box that applies)

I am the Data Subject

I am not the Data Subject, but am acting on the Data Subject's behalf as his/her agent. I have written authority, which I enclose, along with evidence of my identity and address.

**3. Details of the Data Subject** (if different than No.1 you are not the Data Subject)

Full Name:

Former Names (if applicable):

Current Address:

Former Address (including dates of change) (if applicable):

Resident of (which US State)

Month and Year of Birth:

E-mail address

Contact Phone Number:

**4. Identify the nature of the data subject's relationship with Hybrid**

- Job applicant, current or former employee or partner, independent contractor
- Current or former business contact
- Current or former customer of Hybrid Apparel or visitor to our website  
(note for customers and website visitors of our affiliate Junk Food Clothing you must make the request using the form located [here](#))
- Other

**5. Identify what right(s) you are pursuing and, in the space provided (if applicable), provide the requested additional information.**

A.  Right to Know (categories (CA only))

B.  Right to Know (access/copies/specific pieces (CA only)) – please specify with as much detail as possible

C.  Delete (CA only) – please specify with as much detail as possible

**D. The right to rectification / correction (CA only)- please specify with as much detail as possible and explain why it is wrong)**

**E.  OPT OUT: Do Not Sell or Share My Personal Information (CA and NV only)**

**F.  OPT OUT: The right to limit certain processing of sensitive personal information (CA only)**

Please note that if you are making a Data Subject Access Request and the information you request reveals details directly or indirectly about another person, we will need to seek the consent of that person before we can disclose that information to you. In certain circumstances, where disclosure of part or all of the information you have requested would adversely affect the rights and freedoms of others, we may not be able to disclose the information to you, in which case you will be informed promptly and given full reasons for that decision. Please further note that information covered by a legal professional privilege or obligation cannot be disclosed.

Data Subject Action Requests are subject to certain conditions and exceptions. We will advise you in writing if we believe that your Data Subject Action Request is not valid under applicable law, with an explanation of the reason(s).

In most circumstances, Hybrid will provide you with a copy of the information requested free of charge. However, Hybrid may be permitted to charge a reasonable fee if a Data Subject Action Request is repetitive or manifestly unfounded or excessive. Hybrid also may charge a reasonable fee to comply with Data Subject Action Requests for further copies of the same information. The fee will be based on the administrative cost of providing the information.

**6. Previous Data Subject Action Requests** (if applicable)

**Please note – This section only applies if Hybrid has made a previous Data Subject Action Request (DSAR) disclosure for you.**

Date of previous DSAR:

Reference number of previous DSAR:

Name previous DSAR was made under

## 7. Declaration

I declare that the information given by me is correct to the best of my knowledge, and that I am entitled to make the request identified above under the terms of the privacy laws of the US state in which I reside.

Signature:

Date:

### What happens next?

#### **Submit the signed form by e-mail at [HRPrivacy@hybridapparel.com](mailto:HRPrivacy@hybridapparel.com)**

If your request is valid, we will acknowledge your request in writing and provide you with a reference number relating to your Data Subject Action Request and start processing your records.

If your request is valid but we are unable to identify you, we will advise you of this and request additional information.

Once Hybrid has all the required information, your request should be completed within 45 days. However, if your request is complex, we will take an extension to a maximum of 90 days and inform you within the original 45 day period. We also will inform you of the reasons for the delay.

If you have sent us an invalid request (e.g., without proof or context), we will return your request along with any enclosures and advise you why your application has been rejected.